



GREAT REDWOOD TRAIL AGENCY Board of Directors Regular Meeting

AGENDA

Thursday, September 19, 2024, 10:30 am

Meeting Location:

Eureka City Council Chambers
521 K Street, Eureka
Humboldt County

Teleconference Location for Board and Public Participation [Cal Gov Code § 54953(a)]:

Healdsburg City Council Chambers
401 Grove Street, Healdsburg
Sonoma County

To attend the meeting via Zoom on a PC, Mac, iPad, iPhone or Android device:

- Open this website on your browser: <https://zoom.us/join> or open the app on your phone
- Enter Meeting ID: 816 5736 4670
- Enter Passcode: 843627
- All participants will be automatically muted except when called on to speak

If you would like to make public comment via Zoom:

- Wait until you hear the board ask for public comment or comment on agenda item
- Raise your hand by clicking on “Reactions” in the meeting controls, then “Raise Hand”
- Wait until you are called on
- Unmute yourself when you’re called on and give your public comment
- When your three-minute time limit is up, return to “Reactions” and “Lower Hand”

To attend the meeting over the phone (audio only):

- Call (669) 900-9128
- Enter Meeting ID: 816 5736 4670
- Enter Passcode: 843627

If you would like to make public comment over the phone:

- Wait until the board chair calls for public comment or comment on agenda item
- Enter *9 to raise your hand
- Wait until you are called on
- Enter *6 to unmute yourself
- You will have three minutes to comment
- Enter *6 to mute yourself after you have given your comment

A. CALL TO ORDER

B. ROLL CALL

C. AGENDA APPROVAL

D. PUBLIC COMMENT

Comments will be limited to three minutes per person and not more than ten minutes per subject, so that everyone can be heard and may be further limited at the discretion of the Chairwoman of the Board if the number of commentators reasonably so requires. "Public comment" time is limited to matters under the jurisdiction of the Agency that may not have been considered by the Agency previously and are not on the agenda. No action will be taken. Members of the public may also comment during specific agenda items when recognized by the Chair.

E. STAFF REPORT – Elaine Hogan, GRTA Executive Director

F. CONDUCT OF BUSINESS

1. Adopt Resolution 2024-07 replacing Section 602.6 of the NCRA Policy & Administrative Contracting Manual, modifying delegated authority to Executive Director to execute contracts up to \$25,000

2. Adopt Resolution 2024-08 authorizing the Executive Director to direct Aycock & Edgmon to make changes to GRTA's Accounts Payable and Accounts Receivable to correct identified clerical errors and reconcile expired and uncollectable entries

3. Adopt Resolution 2024-09 replacing the following portions of the NCRA Policy & Administrative Contracting Manual: 0300 Classification Plan, 0301 Authorized Positions, 0302 Job Descriptions, 0204.3 CalPERS Retirement Contribution, 0204.4 Medical Insurance, 204.5 Dental Insurance, 0204.6 Vision Insurance, 0400 Travel Policy

G. CONSENT CALENDAR

1. Approval of Minutes – March 28, 2024, Special Board Meeting

May 16, 2024, Regular Board Meeting

2. Approval of CAL-Card Statements – June, July, August 2024
3. Authorize the Executive Director to approve an updated license agreement with the Loleta Chamber for the Loleta Community Park in the town of Loleta, Humboldt County, to include additional real property and permitted uses.
4. Approve and direct Chair to execute revised employment contract for Executive Director

H. AD-HOC COMMITTEE REPORTS

1. Recruitment & Selection of Staff (Directors Sackett, Madrone, Hart)

I. MATTERS FROM THE BOARD

J. CLOSED SESSION

1. Discussion with Legal Counsel Regarding Pending Litigation: Abandonment and Railbanking Filings, Docket Number: AB-1305 before Surface Transportation Board [Government Code section 54956.9(a)]
2. Discussion with Legal Counsel Regarding Anticipated Initiation of Unlawful Detainer Action on GRTA Property APN 211-141-001 at 901 Dyerville Loop Road in Redcrest, CA [Government Code section 54956.9(d)(2)]

K. ANNOUNCEMENT OF NEXT MEETING

L. ADJOURNMENT

AGENDA NOTE

All items appearing on the agenda are subject to action by the Board of Directors. Staff recommendations are subject to action by the Board of Directors. Staff recommendations are subject to change by the Board.

AMERICAN WITH DISABILITIES ACT (ADA) REQUESTS

To request disability-related modifications or accommodations for accessible locations or meeting materials in alternative formats (as allowed under Section 12132 of the ADA) please contact us via phone or email at least 72-hours before the meeting 707-463-3280 or info@thegreatredwoodtrail.org.

ADDITIONS TO AGENDA

The Brown Act, Section 54954.2, states that the Board may take action on off-agenda items when: a) a majority vote determines that an "emergency situation" exists as defined in Section 54956.5, or b) a two-thirds vote of the body, or a unanimous vote of those present, determines that there is a need to take immediate action and the need for action arose after the agenda was legally posted, or c) the item was continued from a prior, legally posted meeting not more than five calendar days before this meeting.

ADDITIONAL MEETING INFORMATION FOR INTERESTED PARTIES

Written materials related to an item on this agenda submitted to the Board of Directors are available for public inspection with 72-hour notice. Documents maintained for public inspection are considered draft documents until approved by the Board of Directors. Official records are maintained for public inspection.

CLOSED SESSION

If agendaized, GRTA may adjourn to a closed session to consider litigation or personnel matters. Discussion of litigation or pending litigation may be held in closed session by authority of Government Code Section 54956.9; discussion of personnel matters by

authority of Government Code Section 54957; to confer with their negotiator regarding real property by authority of Government Code Section 54956.8.