



**GREAT REDWOOD TRAIL AGENCY
Board of Directors Meeting**

FINAL MINUTES

**Thursday, November 9, 2023
1:30 pm
Healdsburg City Council Chambers
401 Grove Street, Healdsburg
Sonoma County**

A. CALL TO ORDER

Chair Hart called the meeting to order at 1:30 pm.

B. ROLL CALL

Directors Present: Haschak, Madrone, Sackett, Hagele, Mulheren, Hunerlach, and Chair Hart.
Directors Absent: Bagby and Campbell.
Other Present: Interim Executive Director – Karyn Gear, Legal Counsel – Elizabeth Coleman, and Recording Secretary – Hiedy Torres.

C. AGENDA APPROVAL

Upon Motion by Director Hagele, seconded by Director Haschak, the Agenda was unanimously approved as presented.

Motion Carried:

AYES: 7- Haschak, Madrone, Sackett, Hagele, Mulheren, Hunerlach, and Chair Hart

NOES: 0

ABSENT: 2- Bagby and Campbell

ABSTAIN: 0

D. PUBLIC COMMENT

Chair Hart called for public comment on Closed Session. No public comments were made.

The Board adjourned to Closed Session at 1:42 pm.

E. CLOSED SESSION

1. Discussion regarding appointment of General Manager. [Government Code Section 54957(b)(1)]

The Board reconvened to Open Session at 2:01 pm.

Announcement out of Closed Session-

Counsel reported that directions were given to staff on the sole Closed Session item.

F. CONDUCT OF BUSINESS

1. Discussion and Possible Action Regarding approval of an employment contract for the General Manager.

Chair Hart called for public comment on item F.1. No public comments were made.

Upon motion by Director Haschak, seconded by Director Hunerlach, the Board unanimously approved employment contract for the General Manager with the below revisions:

Section 8.4 will be deleted entirely,

Section 5.1 health benefits. Second sentence shall be revised to read: The monthly contribution, maybe used toward Cal Pers medical plans in which GM and rolls. If health insurance premium expenses are less than \$1000 per month, any remaining portions may be made available to GM for reimbursement of expenses incurred for separately procured dental and vision benefit plan premiums,

Section 5.3(d) Parental leave will be revised to read: After 12 months of service, GM will be entitled to 8 weeks paid maternity/paternity leave upon the birth or adoption of a child.

Motion Carried:

AYES: 7- Haschak, Madrone, Sackett, Hagele, Mulheren, Hunerlach, and Chair Hart

NOES: 0

ABSENT: 2- Bagby and Campbell

ABSTAIN: 0

2. Discussion and possible action to adopt a resolution to:

- a. Authorize the Interim Executive Officer to negotiate and enter into a contract for an emergency culvert repair work at McNab Creek, Mendocino County.
- b. Make finding that the emergency will not permit a delay resulting from a competitive solicitation for bids, and that the action is necessary to respond to the emergency.

- c. Make finding that the requirements of CEQA do not apply because the emergency work is exempt pursuant to section 15359 of the California Administrative Code and section 210801(b)(2) and (b)(4) of the Public Resources Code.
- d. Amend the approved FY 2023/2024 Budget to fund the emergency culvert repair.

Chair Hart called for public comment on item F.2. No public comments were made.

Upon motion by Director Mulheren, seconded by Director Madrone, the Board unanimously approved to adopt Resolution and all recommended actions as listed.

Motion Carried:

AYES: 7- Haschak, Madrone, Sackett, Hagele, Mulheren, Hunerlach, and Chair Hart

NOES: 0

ABSENT: 2- Bagby and Campbell

ABSTAIN: 0

G. CONSENT CALENDAR

- 1. Approval of Minutes – Board of Directors Meeting – October 14, 2023
- 2. Approval CalCard Statement – October 2023
- 3. Authorization for the Interim Executive Director to approve license agreements in a form approved by Counsel for the following entities:
 - a. With the Loleta Chamber for the Loleta Community Park in the town of Loleta, Humboldt County;
 - b. With Daniel Steel and Machine Inc, for 0.74-acres in the vicinity of 160 Brush Street, Ukiah, Mendocino County;
 - c. With Trinity River Timber dba North Fork Lumber Company for placement of a culvert and use of property for a log and lumber transfer yard at Mile Post 139.87, Mendocino County.
- 4. Authorization for the Interim Executive Director to approve an updated lease agreement with Boston Transit Group Inc. for the lease of 33 Great Redwood Trail Agency-owned boxcars in a form approved by Counsel.

Chair Hart called for public comment on Consent Calendar. No public comments were made.

Upon motion by Director Sackett, seconded by Director Hagele, the Board unanimously approved Consent Calendar Items G.1 through G.4.

Motion Carried:

AYES: 7- Haschak, Madrone, Sackett, Hagele, Mulheren, Hunerlach, and Chair Hart

NOES: 0

ABSENT: 2- Bagby and Campbell

ABSTAIN: 0

H. STAFF REPORT – Karyn Gear

- 1. Update from City of Healdsburg staff on the Foss Creek Trail.

Larry Zimmer, Public Works Director, City of Healdsburg – Mr. Zimmer gave a brief history of the Foss Creek Pathway development, construction of the pathway, and described the numerous benefits of having a public transportation corridor for the community and tourist that visit Healdsburg.

Public Comment:

Walter Niederberger, Healdsburg resident and founder of Move Healdsburg – Mr. Niederberger said that he is excited about further development of the trail and has an interest in the northern portion of the planned pathway and how it may be affected by commuter trains extending to Cloverdale.

I. MASTER PLAN UPDATE

Hannah Barte, Project Manager – Ms. Barte said that since June, three Master Plan workshops have been held in Hopland, Alderpoint, and another was held online. All workshops showed great turnout and interest in the development of the trail. She also said that certain sections of the Master Plan have been sent out to technical advisory groups for review and will be summarized in the Master Plan.

Louisa Morris, Project Manager – Ms. Morris said that tribal engagement is well underway and has been very informative and is an important part of development of the Master Plan. Tribal engagement has begun in Weott and Covelo and addressing tribal concerns will be beneficial with developing certain sections of the Master Plan.

J. MATTERS FROM THE BOARD

Dir. Madrone – Dir. Madrone said he wrote an article that was published in the Times Standard several weeks ago that was on the removal of eucalyptus trees along the GRTA corridor and 2/3rds of the trees have been saved.

Dir. Mulheren – Ms. Mulheren said that a “Witches and Wheels” event was hosted along the Ukiah trail with great turnout and another event will be held around the Christmas holiday for the community to attend.

K. ANNOUNCEMENT OF NEXT MEETING

Board of Directors Meeting
January 25, 2024, at 10:30am
Ukiah City Council Chambers
300 Seminary Ave.
Mendocino County

L. ADJOURNMENT

Chair Hart adjourned the meeting at 2:47pm.