



**GREAT REDWOOD TRAIL AGENCY
Board of Directors Meeting**

UPDATED AGENDA

**Thursday, November 9, 2023
1:30 pm
Healdsburg City Council Chambers
401 Grove Street, Healdsburg
Sonoma County**

- A. CALL TO ORDER**
- B. ROLL CALL**
- C. AGENDA APPROVAL**
- D. PUBLIC COMMENT**

Comments will be limited to three minutes per person and not more than ten minutes per subject, so that everyone can be heard and may be further limited at the discretion of the Chairwoman of the Board if the number of commentators reasonably so requires. "Public comment" time is limited to matters under the jurisdiction of the Agency that may not have been considered by the Agency previously and are not on the agenda. No action will be taken. Members of the public may also comment during specific agenda items when recognized by the Chair.

E. CLOSED SESSION

- 1. Discussion regarding appointment of General Manager. [Government Code Section 54957(b)(1)]**

F. CONDUCT OF BUSINESS

1. Discussion and Possible Action Regarding approval of an employment contract for the General Manager.
2. Discussion and possible action to adopt a resolution to:
 - a. Authorize the Interim Executive Officer to negotiate and enter into a contract for an emergency culvert repair work at McNab Creek, Mendocino County.
 - b. Make finding that the emergency will not permit a delay resulting from a competitive solicitation for bids, and that the action is necessary to respond to the emergency.
 - c. Make finding that the requirements of CEQA do not apply because the emergency work is exempt pursuant to section 15359 of the California Administrative Code and section 210801(b)(2) and (b)(4) of the Public Resources Code.
 - d. Amend the approved FY 2023/2024 Budget to fund the emergency culvert repair.

G. CONSENT CALENDAR

1. Approval of Minutes – Board of Directors Meeting – October 14, 2023
2. Approval CalCard Statement – October 2023
3. Authorization for the Interim Executive Director to approve license agreements in a form approved by Counsel for the following entities:
 - a. With the Loleta Chamber for the Loleta Community Park in the town of Loleta, Humboldt County;
 - b. With Daniel Steel and Machine Inc, for 0.74-acres in the vicinity of 160 Brush Street, Ukiah, Mendocino County;
 - c. With Trinity River Timber dba North Fork Lumber Company for placement of a culvert and use of property for a log and lumber transfer yard at Mile Post 139.87, Mendocino County.
4. Authorization for the Interim Executive Director to approve an updated lease agreement with Boston Transit Group Inc. for the lease of 33 Great Redwood Trail Agency-owned boxcars in a form approved by Counsel.

H. STAFF REPORT – Karyn Gear

1. Update from City of Healdsburg staff on the Foss Creek Trail.

I. MASTER PLAN UPDATE

J. MATTERS FROM THE BOARD

K. ANNOUNCEMENT OF NEXT MEETING

Board of Directors Meeting
January 25, 2024, at 10:30am
Ukiah City Council Chambers
300 Seminary Ave.
Mendocino County

L. ADJOURNMENT

AGENDA NOTE

All items appearing on the agenda are subject to action by the Board of Directors. Staff recommendations are subject to action by the Board of Directors. Staff recommendations are subject to change by the Board.

AMERICAN WITH DISABILITIES ACT (ADA) REQUESTS

To request disability-related modifications or accommodations for accessible locations or meeting materials in alternative formats (as allowed under Section 12132 of the ADA) please contact Hiedy Torres, at least 72 hours before the meeting by email at: hiedy@thegreatredwoodtrail.org.

ADDITIONS TO AGENDA

The Brown Act, Section 54954.2, states that the Board may take action on off-agenda items when: a) a majority vote determines that an "emergency situation" exists as defined in Section 54956.5, or b) a two-thirds vote of the body, or a unanimous vote of those present, determines that there is a need to take immediate action and the need for action arose after the agenda was legally posted, or c) the item was continued from a prior, legally posted meeting not more than five calendar days before this meeting.

ADDITIONAL MEETING INFORMATION FOR INTERESTED PARTIES

Written materials related to an item on this agenda submitted to the Board of Directors are available for public inspection in the GRTA office located at 419 Talmage Road, Suite M, Ukiah California with 72-hour notice. Documents maintained for public inspection are considered draft documents until approved by the Board of Directors. Official records are maintained for public inspection in the GRTA office.

CLOSED SESSION

If agendized, GRTA may adjourn to a closed session to consider litigation or personnel matters. Discussion of litigation or pending litigation may be held in closed session by authority of Government Code Section 54956.9; discussion of personnel matters by authority of Government Code Section 54957; to confer with their negotiator regarding real property by authority of Government Code Section 54956.8.