



## GREAT REDWOOD TRAIL AGENCY Board of Directors Meeting

### MINUTES

Thursday, October 19, 2023  
10:30am  
Healdsburg City Council Chambers  
401 Grove Street, Healdsburg  
Sonoma County

#### A. CALL TO ORDER

Chair Hart called the meeting to order at 10:32am.

#### B. ROLL CALL

**Director Present:** Mulheren, Sackett, Campbell, Madrone, Bagby (arrived at 10:33am), Hunerlach, Hagele, Haschak, and Chair Hart.

**Other Present:** Interim Executive Director - Karyn Gear, Legal Counsel – Elizabeth Coleman, GRTA Project Manager – Louisa Morris and Hannah Bartee, and Recording Secretary – Hiedy Torres.

#### C. AGENDA APPROVAL

Upon Motion by Director Campbell, seconded by Director Mulheren, the agenda was unanimously approved as presented.

#### D. PUBLIC COMMENT

**Mikayla Adams, Hopland Certified Farmers** – Ms. Adams said she is in great support of creating a Hopland Community Public Farmers Market and asked that the Board consider support for the 2024 market. She asked for guidance on the steps to take in order to utilize this space for a farmers market and establish this community space for the 2024 market from May to October 2024. She also said the

community would benefit greatly from a rest area that could be established in the future at Highway 101 and Highway 175 junction. This rest stop would be instrumental in creating the farmers market location and a space for the community to gather and experience all the benefits that the local area has to offer. She requested that the Board add discussion of this topic to a future board agenda.

**Adam Gaska** – Mr. Gaska said he is in support of the creation of a public farmers market space at the Highway 101 and Highway 175 junction at the former pear packing shed pole barn location. He said the Hopland community is excited about the opportunities that the Great Redwood Trail would bring to revitalize the community and other surrounding communities that the trail runs through. By establishing a central farmers market, the community would greatly benefit from the economic growth, tourism it may bring to the area, and the development of a rest area would create a space to rest, charge vehicles, and welcome visitors to Mendocino County.

**Madeline Cline** – Ms. Cline asked if there was an update that could be provided to the public regarding the Master Plan and if the plan is still on target to be released later this year. She also expressed desire for a streaming service for public access to GRTA board meetings. She said she is in support of creating a farmers market in Hopland and sees the many benefits that this market would bring to the community.

Interim Executive Director, Karyn Gear – Mr. Gear said Master Plan is moving forward and a draft should be available this winter.

**Paul Downing** – Mr. Downing said he would like to know when the trail will be finished and said he would like to know what would happen if businesses would like to bring back freight rail service.

**Dir. Haschak**- Mr. Haschak said that Mendocino County had negative public comments that were being made on former public Zoom meetings but did not have any problems with the most recent public meeting. He said moving forward we should bring back the Zoom option for meetings.

**Legal Counsel, Elizabeth Coleman** – Ms. Coleman said that this item should be added to a future agenda for open discussion.

**Dir. Madrone** – Mr. Madrone said that Humboldt County has developed a set of rules for Zoom meetings that does not support hate speech that would lead to violence or encourage others the engage in that manner. If the public commenter is engaging in this manner, a warning is given. If the hate speech continues, the public commenter is removed from the meeting.

**Dir. Bagby** – Ms. Bagby asked legal counsel to provide information to the board about the rules for hearing public comment on items that are under the board’s jurisdiction.

**E. CONDUCT OF BUSINESS**

1. Removed per Agenda revision October 17, 2023.

**F. CONSENT CALENDAR**

1. Approval of Minutes – Regular Board of Directors Meeting – August 17, 2023
2. Approval of Financial Statements – August and September 2023
3. Approval of Warrants Issued - August and September 2023

4. Approval of Cal Card Statements – August and September 2023
5. Possible Action Regarding Approval of Resolution 2023-03 and Environmentally Preferable Purchasing and Practices Policy, as required by CalRecycle Grant Application for Calpella Illegal Dump Cleanup Grant Funding.
6. Possible Action Regarding Approval of Professional Services Agreement with DA MN Enterprises, LLC.
7. Possible Action Regarding approval of a regular Great Redwood Trail Agency Board Meeting Schedule.

Chair Hart called for public comment on the Consent Calendar. No public comments were made.

Upon motion by Director Sackett, seconded by Director Campbell, the Board unanimously approved agenda items F.1-F.7.

#### **G. STAFF REPORT – Karyn Gear**

Ms. Gear said that a Master Plan update will be provided at the November 9, 2023, board meeting. She said that staff were recently alerted about a large culvert failure on Mc Nab Creek in Mendocino County and has been in contact with resource agencies and landowners to see what can be done to assist in the situation.

#### **H. MATTERS FROM THE BOARD**

**Dir. Mulheren** – Ms. Mulheren said that a community event, Wheels, Witches, and Walking, will be hosted along the Ukiah Rail Train on October 29, 2023, and invited members of the public and the board to join for this annual event.

**Dir. Hagele** – Dir. Hagele mentioned walking the Foss Creek Pathway at the next meeting in Healdsburg on November 9, 2023, prior to the 1:30pm board meeting.

**Dir. Sackett** - Ms. Sackett said that SMART will be publicly sharing two mockups of the signage they have developed for their portion of the trail. The public is invited to weigh in on their choice for the signs that will be displayed along the SMART pathways.

Chair Hart called for public comment on Matters from the Board and Closed Session. No public comments were made.

The Board convened to Closed Session at 10:59am.

#### **I. CLOSED SESSION**

1. Conduct Interviews and Discussion of the Board Regarding Appointment of Public Officer, General Manager Position  
[Government Code Section 54957(b)(1)]

The Board reconvened to Open Session at 3:39 pm.

**J. ANNOUNCEMENT OUT OF CLOSED SESSION**

Chair Hart – The Board met in Closed Session with candidates for the General Manager position and gave directions to staff.

**K. ANNOUNCEMENT OF NEXT MEETING**

Board of Directors Meeting  
November 9, 2023, 1:30pm  
Healdsburg City Council Chamber  
401 Grove Street. Healdsburg  
Sonoma County

**L. ADJOURNMENT**

Chair Hart adjourned the meeting at 3:43pm.