



MEMO

To: NCRA Board of Directors

From: Executive Director Stogner

Date: June 13, 2018

Subject: **Agenda Item F.2 – Discussion and Possible Action Regarding License Agreement EVA Crossing Quaker Hill MP 70.85 Sonoma County**

In 2010, the NCRA Board approved an agreement with Quaker Hill Project Associates for construction of a permanent at-grade crossing at MP 70.89, north of Healdsburg. Quaker Hill paid NCRA \$125,000 for this permanent easement and has been granted Public Utilities Commission (PUC) approval to convert the crossing to a “public crossing” including installation of gates, signals and related appurtenances. Quaker Hill also agreed to pay NCRA \$3,600 annually for the maintenance of these improvements.

Quaker Hill recently informed NCRA that, in the aftermath of the October 2017 firestorm, the city of Healdsburg and first responders determined that the property at MP 70.89, which Quaker Hill has sold to Comstock Healdsburg, LLC, would require an Emergency Vehicle Access (“EVA”) as a private ingress and egress point for emergency vehicles only.

In response, NCRA’s project engineer, Dave Anderson, and Quaker Hill’s engineer have finalized plans for an EVA at MP 71.02, on the northern portion of the Quaker Hill (Healdsburg Comstock, LLC) property.

On May 29, the Property Committee met to review and consider approval for this EVA crossing. Since the crossing would be used only when necessary by emergency first responders, the committee recommended payment of \$500.00 per year with an annual COLA of 3% per year for the EVA crossing agreement.

Staff Recommendation:

Approve the attached agreement between NCRA and Comstock Healdsburg, LLC (owners of property purchased from Quaker Hill) for construction of a permanent crossing to be used exclusively for access by emergency vehicles for \$500.00 per year with an annual 3% COLA adjustment.