



MEMO

To: NCRA Board of Directors
From: Executive Director Stogner
Date: December 9, 2019
Subject: **Agenda Item E.5 – Update Regarding Overall Work Program**

As a follow-up to the discussion that took place at our October Board meeting in Healdsburg, I thought it would be useful to summarize the status of our discussions with the state relative to NCRA's revised agency budget covering October 1, 2019 through September 30, 2020. This revised budget will be included in the Overall Work Program (OWP) which we expect will be approved by the state shortly.

In summary, the revised budget, which is included in the OWP and could be subject to change based on input from the SB 1029 Task Force Project Manager going forward, recommends the following:

- State funds under WE 1 would be used to pay for staff salaries and benefits (\$290,046); and
- State funds under WE 2.1 would be used to pay a major portion of Sonoma County legal costs to date (\$113,454); and
- State funds under WE 2.4 would be used to pay emergency public safety hazards (\$96,500).

This revised budget and OWP recommends that existing NCRA operating revenues totaling \$483,050 be expended as follows:

- Local (NCRA) funds under WE 2.1 would be spent to pay the balance of Sonoma County legal costs, as well as existing contractual obligations for professional and technical services (\$210,322); and
- Local (NCRA) funds under WE 2.2 would be used to pay agency overhead, as well as principal and interest on the RRIF loan (pass through of \$180,460 in NWP Co. funds) (\$236,775); and

- Local (NCRA) funds under WE 2.3 would be used to pay for staff/Board travel expenses for Board meetings (\$3,728); and
- Local (NCRA) funds under WE 2.4 would be used to pay public safety maintenance related to illegal encampments and vandalism (\$32,225).

Under the proposed OWP, the state would provide a total of \$500,000 from money included in the 2019-20 state budget, and NCRA would use all of its local funds totaling \$484,050 to pay for the balance of agency expenses and debt service for the federal RRIF loan.

Fact Sheet Regarding NCRA Revised Budget

Oct. 1, 2019 – Sept. 30, 2020

WE 1 – Salaries & Benefits	\$290,046 – State
WE 2 – Services & Supplies	\$693,004 – State/NCRA
	Total = \$983,050

2.1 Professional Services – Existing Contracts	\$323,776
(includes \$113,454 State funds for legal and \$70,866 local funds for legal)	
2.2 – Agency overhead including RRIF	\$236,775
2.3 – Staff Travel & Board	\$3,728
2.4 – Public safety & maintenance	\$128,725

WE 1 – Salaries & Benefits	\$290,046 – State funds
*WE 2.1 – Professional Services/Existing Contracts (includes \$70,866 in local funds for legal)	\$113,454 State funds (legal) \$210,322 NCRA funds
WE 2.2 – Agency overhead/RRIF	\$236,775 NCRA funds
WE 2.3 – Staff & Board travel	\$3,728 NCRA funds
*WE 2.4 – Public safety & maintenance	\$96,500 State funds \$32,225 NCRA funds

State

\$290,046 – Salaries
\$113,454 – Legal
\$96,500 – Maintenance

\$500,000

NCRA

\$210,322 - Professional/Legal
\$236,775 - Overhead
\$3,728 - Travel
\$32,225 – Maintenance

\$483,050