



MEMO

To: NCRA Board of Directors

From: Executive Director Stogner

Date: October 14, 2019

Subject: **Agenda Item E.2 - Discussion and Possible Action Regarding Approval of Resolution 2019-13 Establishing Account 74105 for State Funding; Approval of Resolution 2019-14 Establishing Budget for Fund 74105; and Approval of Resolution 2019-15 Revising the Agency Budget September 30, 2019 through October 1, 2020**

In order to accept state funds to support the NCRA agency operating costs for October 1, 2019 – September 30, 2020, the Sonoma County accounting office responsible for NCRA’s payroll expense and related accounting needs requires NCRA Board adoption of the following 3 Budget Resolutions:

- Resolution 2019-13 establishing account 74105 for deposit of up to \$500,000 in state funding; and
- Resolution 2019-14 approving a budget for the new account 74105; and
- Resolution 2019-15 revising the NCRA agency budget adopted June 2019 to reflect receipt of up to \$500,000 in state funding for the period of October 1, 2019 – September 30, 2020.

The enclosed Overall Work Program (OWP) and related spreadsheet and tables reflect the revised budget that will be provided to Sonoma County as per the Budget Resolutions.

In summary, the revised budget which is included in the OWP and could be subject to change based on input from the SB 1029 Task Force Project Manager going forward recommends the following:

- State funds under WE 1 would be used to pay for staff salaries and benefits (\$290,046); and
- State funds under WE 2.1 would be used to pay a major portion of Sonoma County legal costs to date (\$113,454); and

- State funds would be used to pay emergency public safety hazards (\$96,500) WE 2.4.

This revised budget and OWP recommends that existing NCRA operating revenues totaling \$483,050 be expended as follows:

- Local (NCRA) funds under WE 2.1 would be spent to pay the balance of Sonoma County legal costs, as well as existing contractual obligations for professional and technical services (\$210,322); and
- Local (NCRA) funds under WE 2.2 would be used to pay agency overhead, as well as principal and interest on the RRIF loan (pass through of \$180,460 in NWP Co. funds) (\$236,775); and
- Local (NCRA) funds under WE 2.3 would be used to pay for staff/Board travel expenses for Board meetings (\$3,728); and
- Local (NCRA) funds under WE 2.4 would be used to pay public safety maintenance related to illegal encampments and vandalism (\$32,225).

Staff Recommendation:

Approve Budget Resolutions 2019-13, 2019-14, 2019-15 and related Overall Work Program totaling \$500,000 in state funding and \$483,050 in local (NCRA) funding to support NCRA operating costs for the period of October 1, 2019 – September 30, 2020, and authorize staff to make adjustments to the budget based on input the Sonoma County accounting department and from the SB 1029 Task Force Project Manager going forward.