



MEMO

To: NCRA Board of Directors

From: Executive Director Stogner

Date: September 13, 2021

Subject: **Agenda Item E.10 – Discussion and Possible Approval of Contract Extension – Lear Asset Management**

For the last 8 years, Lear Asset Management has had the responsibility of handling all routine security and emergency security issues along the NCRA right-of-way from Cloverdale to Arcata. Paul Trouette and his team have worked closely with local law enforcement, fire prevention, and community service agencies to address trespassing, illegal camping, and other health and safety issues along the right-of-way.

This proposed contract would authorize payment of \$1,000 per month to address trespassing, illegal camping, and other issues through routine patrols in certain hotspots along the right-of-way, as well as address specific emergencies upon direction and authorization of the Executive Director. In addition to the \$1000 per month for routine patrols and the resolution of routine issues to be handled by local law enforcement and others, specific maintenance emergencies that present an immediate response for urgent health and safety reasons would be handled on a time and materials basis at a rate of \$45.00 per hour, not to exceed \$5,000.

Staff Recommendation:

Approve 1 year contract with Lear Asset Management to patrol the NCRA right-of-way to address routine trespass and related maintenance issues, and to address immediate emergencies involving health and safety as authorized by the Executive Director.