### North Coast Railroad Authority 419 Talmage Road, Suite M Ukiah, CA 95482

May 1, 2018

Mr. Matt Brady, Director Caltrans District 1 1656 Union Street Eureka, CA 95501

Re: Sale of Excess Property in Cloverdale, CA

Dear Mr. Brady,

This letter is provided to request the support of District 1 in the leasing and sale of excess NCRA property in Cloverdale, CA. As has been previously discussed over the past year with Brad Mettam and Leishara Ward, the NCRA is in a position where raising funds from properties that are no longer useful for railroad operational purposes is a very high priority.

The 1.78 acres adjacent to the main railroad track on the northwest corner of Citrus Fair Drive and Asti Road, Cloverdale, has been declared as excess by the NCRA Board, a real estate listing agreement has been signed and is in effect, and a tentative agreement reached with a potential hotel developer. The parcel must be surveyed and divided from the non-excess parcel, and the City of Cloverdale must approve a General Plan Amendment, Rezoning and related entitlements before the lease/sale can be consummated.

An MAI appraisal has been ordered, there has been positive communication with City of Cloverdale staff regarding the commercial use of the site, and a licensed surveyor has completed the necessary topographic surveying.

The NCRA requests that this lease/sale be expedited and approved by Caltrans at the staff level, that the repayment of the state's pro-rata share of outstanding improvement funds be partially repaid at the rate of 10% of the sale proceeds, and that the remaining sale proceeds are not restricted, and may be used for legitimate and appropriate operational expenses of the NCRA.

Respectfully submitted,

Hal Wagenet, Chairperson Board of Directors, North Coast Railroad Authority Mr. Matt Brady March 14, 2018 Page 2

Cc: Mr. Brad Mettam, Deputy District Director for Planning and Local Assistance Ms. Leishara Ward, Associate Transportation Planner 

#### RESOLUTION

of the

#### **Board of Directors**

of

## NORTH COAST RAILROAD AUTHORITY

Resolution No. 2017-02

IN THE MATTER OF:
A Resolution Approving
Exemption from Competitive
Bidding Procedure for a Project
Management Agreement to Sell or
Lease 1.5 acres of Excess Railroad
Property North of Citrus Fair Dr.
in Cloverdale.

WHEREAS, NORTH COAST RAILROAD AUTHORITY ("NCRA") is a public entity authorized to provide passenger and freight railroad service in Humboldt, Mendocino, Sonoma, Napa, and Marin Counties, and pursuant to that authority has acquired railroad right-of-way, station sites and appurtenant railroad infrastructure, including a parcel North of Citrus Fair Dr. in Cloverdale, 1.5 acres of which is excess to railroad needs;

WHEREAS, Since its inception, NCRA has been undercapitalized, with no identified, stable source of funding for ongoing maintenance and operations, has experienced severe storm damage, is faced with legacy issues, including environmental contamination, has been subject to an emergency order requiring the cessation of operations, has found it difficult to obtain timely or adequate funding for the extensive capital improvements required to resume railroad operations on those segments not currently operable and is currently operating in a very challenging position financially;

WHEREAS, NCRA, in consultation with its operator, Northwestern Pacific, Co. (NWP Co), has identified certain excess, or surplus properties, that are no longer needed for railroad operations, including 1.5 acres immediately North of Citrus Fair Dr. in Cloverdale as depicted on the attached map;

WHEREAS, NCRA policy requires compliance with public bidding procedures but allows for exemptions in exigent or emergency circumstances;

WHEREAS, State law allows such exemptions for "Professional and Technical Services" agreements.

## NOW THEREFORE BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE NORTH COAST RAILROAD AUTHORITY as follows:

For the above stated reasons, The NCRA Board of Directors hereby finds and declares that there are circumstances which warrant an exemption from public bidding procedures to allow Guillon Inc., who has acted as NCRA's agent in all negotiations related to sale or lease of NCRA's excess railroad property since 2014, to provide project and construction management tasks required for sale or lease of the excess railroad property immediately North of Citrus Fair Dr. in Cloverdale, and be compensated under the terms of a Project Management Agreement or Listing Agreement to be approved by the NCRA Board of Directors.

Introduced and adopted this 12th day of April, 2017, at a regular meeting of the Board of

Directors of North Coast Railroad Authority by the following vote:

AYES: & Fennell, Strock, Marks, McCowen, Peters, Kuley, Wagenet, Chair Heruphiel

NOES: Ø

ABSENT:

Chairman NCRA- Allan Hemphill

ATTEST: Ø

Mitch Stogner

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RESOLUTION

of the

**Board of Directors** 

of

## NORTH COAST RAILROAD AUTHORITY

Resolution No. 2017-01

IN THE MATTER OF:
A Resolution Declaring Certain
Property North of Citrus Fair Dr.
in Cloverdale to be Excess
Railroad Property.

WHEREAS, 23 CFR 710.403 requires that the declaration of Excess Railroad Property be formally declared in conformance with the State Manual, the relevant manual being the California Department of Transportation Right of Way Manual, the relevant provisions as it applies to excess property is Section 16.01.02.00;

WHEREAS, the Board of Directors desires to provide for the declaration of excess properties, the sale or lease of such properties for Fair Market Value, and the dedication of the net proceeds thereof exclusively to the purpose and effectuation of the Project and to document that intention to the California Department of Transportation.

# NOW THEREFORE BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE NORTH COAST RAILROAD AUTHORITY as follows:

 The Excess Property North of Citrus Fair Dr. in Cloverdale as depicted in the attached diagram is found by the Board of Directors in consultation with its contract operator, to no longer be required for railroad operating purposes.

2. The staff of NCRA is authorized and directed to develop a plan for disposition of the Excess Railroad Property, by sale or lease for Fair Market Value (FMV), consistent with the findings of this Resolution in consultation with the California Department of Transportation, and for approval by the NCRA Board of Directors, subject to written confirmation by NWP Co. that the property is not necessary for NWP Co. operational needs.

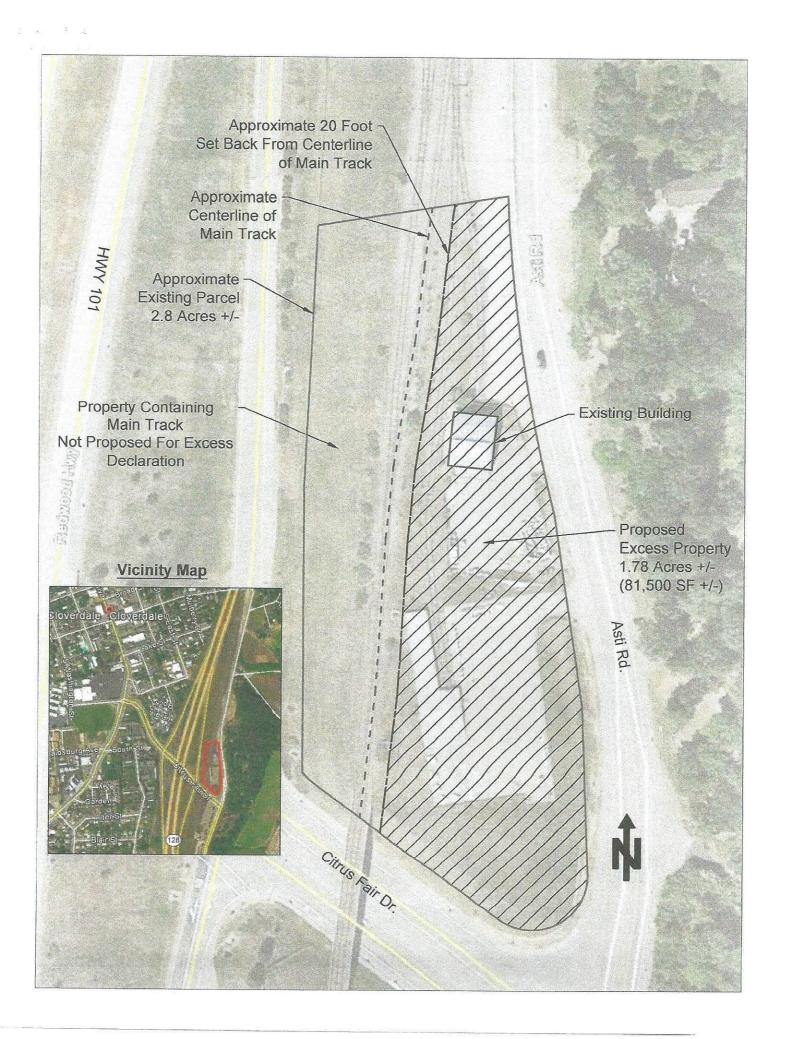
Introduced and adopted this 12th day of April, 2017, at a regular meeting of the Board of Directors of North Coast Railroad Authority by the following vote:

AYES: 7 - Fennell, Strock, McCowen, Relley, Peters, Marks, Chair Hemphill

NOES: 1- Wagenet ABSENT: Ø

Mitch Stogner

ATTEST:





## VACANT LAND LISTING AGREEMENT

(C.A.R. Form VLL, Revised 7/13)

North Coast Railroad Authority (NCRA)

1.	EXCLUSIVE AUTHORIZATION: ("Owner")
	hereby employs and grants Guillon Real Estate Group ("Broker") beginning
	(date) 5-10-2017 and ending at 11:59 P.M. on (date) Two years from start date ("Listing Period") the
	exclusive and irrevocable right to: X SELL, X LEASE, EXCHANGE, OPTION, or OTHER
	the real property in the City of Cloverdale , County of Sonoma , California, Assessor's
	the real property in the City of Cloverdale, County of Sonoma, California, Assessor's Parcel No.: 001-221-017, described as: +/- vacant 1.77 acres deemed excess property currently zoned Public Institution ("Property").
2	ITEMS EXCLUDED AND INCLUDED: Unless otherwise specified in an agreement between Owner and transferee, all fixtures and
	fittings that are attached to the Property are included, and personal property items are excluded from the price.
	ADDITIONAL ITEMS EXCLUDED: None
	ADDITIONAL ITEMS INCLUDED: None
	Owner intends that the above items be excluded or included in listing the Property, but understands that: (i) the Agreement
	between owner and transferee supersedes any intention expressed above and will ultimately determine which items are excluded
	and included in the transaction; and (ii) Broker is not responsible for and does not guarantee that the above exclusions and/or
	inclusions will be in the Agreement between Owner and transferee.
3.	LISTING PRICE AND TERMS:
	A. The listing price shall be
	B. Additional Terms: The subject property shall be available for ground lease in addition to purchase. Ground lease
	terms to be negotiable. List price to be determined by an appraisal at a future date.  COMPENSATION TO BROKER:
٠.	
	Notice: The amount or rate of real estate commissions is not fixed by law. They are set by each Broker individually and may be negotiable between Owner and Broker (real estate commissions include all compensation and fees to Broker).
	A. Owner agrees to pay to Broker as compensation for services irrespective of agency relationship(s): $X = 6.000$ percent of the
	listing price (or if an agreement is entered into, of the contract price), \[ \] \\$  ONLY  ONLY
	with Broker's attached schedule of compensation; as follows:
	(1) If during the Listing Period, or any extension, Broker, cooperating broker, Owner or any other person procures a ready,
	willing, and able buyer(s) whose offer to purchase the Property on any price and terms is accepted by Owner, provided the
	Buyer completes the transaction or is prevented from doing so by Owner. (Broker is entitled to compensation whether any
	escrow resulting from such offer closes during or after the expiration of the Listing Period, or any extension.)
	(2) If within calendar days after the end of the Listing Period or any extension, Owner enters into a contract to sell,
	lease, exchange, option, convey or otherwise transfer the Property to anyone ("Prospective Transferee") or that person's
	related entity: (i) who physically entered and was shown the Property during the Listing Period, or any extension by Broker or
	a cooperating broker, or (ii) for whom Broker or any cooperating broker submitted to Owner a signed, written offer to acquire,
	lease, exchange or obtain an option on the Property. Owner, however, shall have no obligation to Broker under this
	paragraph 4A(2) unless, not later than 3 calendar days after the end of the Listing Period or any extension thereof, Broker
	has given Owner a written notice of the names of such Prospective Transferees.
	(3) If, without Broker's prior written consent, the Property is withdrawn from sale, lease, exchange, option or other, as specified
	in paragraph 1, or is sold, conveyed, leased, rented, exchanged, optioned or otherwise transferred, or made unmarketable
	by a voluntary act of Owner during the Listing Period, or any extension thereof.
	B. If completion of the transaction is prevented by a party to the transaction other than Owner, then compensation due under
	paragraph 4A shall be payable only if and when Owner collects damages by suit, arbitration, settlement, or otherwise, and then
	in an amount equal to the lesser of one-half of the damages recovered or the above compensation, after first deducting title and
	escrow expenses and the expenses of collection, if any.
	C. In addition, Owner agrees to pay Broker: N/A
	D (1) Broker is authorized to connecte and components brokers participating through the multiple listing convice/s) ("MI C"): (i) by
	D. (1) Broker is authorized to cooperate and compensate brokers participating through the multiple listing service(s) ("MLS"): (i) by offering MLS brokers either: 3.000 percent of the purchase price, or \$\int\\$; OR (ii)
	(if checked) as per Broker's policy.
	(2) Broker is authorized to cooperate and compensate brokers operating outside the MLS as per Broker's policy.
	E. Owner hereby irrevocably assigns to Broker the above compensation from Owner's funds and proceeds in escrow. Broker may
	submit this Listing Agreement, as instructions to compensate Broker pursuant to paragraph 4A, to any escrow regarding the
	Property involving Owner and a buyer, transferee or Prospective Transferee.
	F. (1) Owner represents that Owner has not previously entered into a listing agreement with another broker regarding the
	Property, unless specified as follows:
	(2) Owner warrants that Owner has no obligation to pay compensation to any other broker regarding the Property unless the
	Property is transferred to any of the following Prospective Transferees:
	(3) If the Property is transferred to anyone listed above during the time Owner is obligated to compensate another broker: (i)
	Broker is not entitled to compensation under this Listing Agreement; and (ii) Broker is not obligated to represent Owner in
	such transaction.
	Owner's Initials ( ( ) ( ) ( )
20	013, California Association of REALTORS®, Inc.
	L REVISED 7/13 (PAGE 1 OF 5)
	VACANT LAND LISTING AGREEMENT (VLL PAGE 1 OF 5)

Cloverdale Land

perty Address: Cloverdale, CA	Date:			
MULTIPLE LISTING SERVICE:				
is not) the primary MLS for the geographic area of the Propert	Multiple Listing Service (MLS) and possibly other and with the MLS(s) specified above. That MLS is (or if checked by. All terms of the transaction, including sales price and financinal try is listed for publication, dissemination and use by persons and to the MLS even if the Property is not listed with the MLS.			
BENEFITS OF USING THE MLS; IMPACT OF OPTING OUT OF THE MLS; PRESENTING ALL OFFERS				
WHAT IS AN MLS? The MLS is a database of properties for sale real estate agents who are participants or subscribers to the MLS terms and conditions under which the Owner's property is offere compensation to other brokers). It is likely that a significant numb subscribers to the MLS. The MLS may also be part of a reciproc estate agents belonging to other multiple listing services that ha information submitted to the MLS. The MLS may further transmonline.	S. Property information submitted to the MLS describes the price of for sale (including but not limited to the listing broker's offer of real estate practitioners in any given area are participants of all agreement to which other multiple listing services belong. Respectively.			
EXPOSURE TO BUYERS THROUGH MLS: Listing property with brokers (and their potential buyer clients) who are participants or s	an MLS exposes a seller's property to all real estate agents an ubscribers to the MLS or a reciprocating MLS.			
CLOSED/PRIVATE LISTING CLUBS OR GROUPS: Closed or p MLS referred to above is accessible to all eligible real estate licen closed listing clubs or groups of licensees may have been forme accessible to a more limited number of licensees and generally through a closed, private network -and excluding it from the ML should be discussed with the agent taking the Owner's listing.	sees and provides broad exposure for a listed property. Private of outside the MLS. Private or closed listing clubs or groups are offer less exposure for listed property. Whether listing property			
NOT LISTING PROPERTY IN A LOCAL MLS: If the Property is the Property is located then real estate agents and brokers working the neighborhood, may not be aware the Property is for sale.	isted in an MLS which does not cover the geographic area wher ng that territory, and Buyers they represent looking for property i			
OPTING OUT OF MLS: If Owner elects to exclude the Property frestate agents and brokers from other real estate offices, and the that Owner's Property is offered for sale; (b) Information about Internet sites that are used by the public to search for property limay be unaware of the terms and conditions under which Owner is	ir buyer clients, who have access to that MLS may not be awar Owner's Property will not be transmitted to various real estat stings; (c) real estate agents, brokers and members of the publi			
<b>REDUCTION IN EXPOSURE:</b> Any reduction in exposure of the P sales price.	roperty may lower the number of offers and negatively impact th			
PRESENTING ALL OFFERS: Owner understands that Broker magives Broker written instructions to the contrary.	ust present all offers received for Owner's Property unless Owner			
Owner's Initials /// /	Broker's InitialsI			

- this listing to the MLS if, within that time, Broker submits to the MLS a form signed by Owner (C.A.R. Form SELM or the local equivalent form).
- C. MLS rules allow MLS data to be made available by the MLS to additional Internet sites unless Broker gives the MLS instructions to the contrary. Owner acknowledges that for any of the below opt-out instructions to be effective, Owner must make them on a separate instruction to Broker signed by Owner (C.A.R. Form SELI or the local equivalent form). Specific information that can be excluded from the Internet as permitted by (or in accordance with) the MLS is as follows:

(1) Property Availability: Owner can instruct Broker to have the MLS not display the Property on the Internet.

- (2) Property Address: Owner can instruct Broker to have the MLS not display the Property address on the Internet. Owner understands that the above opt-outs would mean consumers searching for listings on the Internet may not see the Property or Property's address in response to their search.
- (3) Feature Opt-Outs: Owner can instruct Broker to advise the MLS that Owner does not want visitors to MLS Participant or Subscriber Websites or Electronic Displays that display the Property listing to have the features below. Owner understands (i) that these opt-outs apply only to Websites or Electronic Displays of MLS Participants and Subscribers who are real estate broker and agent members of the MLS; (ii) that other Internet sites may or may not have the features set forth herein; and (iii) that neither Broker nor the MLS may have the ability to control or block such features on other Internet sites.

(a) Comment And Reviews: The ability to write comments or reviews about the Property on those sites; or the ability to link to another site containing such comments or reviews if the link is in immediate conjunction with the Property.

(b) Automated Estimate Of Value: The ability to	link to another site containing such automated estimate of value	ue if the link is
in immediate conjunction with the Property.	MAZ/	_

Owner's Initials (	(410)(	
Reviewed by	Date	



costs, except as provided in paragraph 18A.

15. ADDITIONAL TERMS: REOL SSIA See attached Exhibit A & Exhibit B attached hereto and incorporated herein.

Owner's Initials ( ) ( )

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VACANT LAND LISTING AGREEMENT (VLL PAGE 3 OF 5)

Produced with zipForm® by zipLogix 18070 Fifteen Mile Road, Fraser, Michigan 48026 www.zipLogix.com

Cloverdale Land

Date



Proper	+/- vacant 1.77 acres deemed excess property currently zoned Public Inst ty Address: Cloverdale, CA		
		Date:	
Listing	ANAGEMENT APPROVAL: If an associate-licensee in Broker's office (salesperament on Broker's behalf, and Broker or Manager does not approve of its terms, In Agreement, in writing, within 5 days after its execution.	Broker or Manager has the right	to cancel this
17. SL	JCCESSORS AND ASSIGNS: This Listing Agreement shall be binding upon Ow SPUTE RESOLUTION:	ner and Owner's successors and	d assigns.
A.	MEDIATION: Owner and Broker agree to mediate any dispute or claim arisin compensation under this Agreement, before resorting to arbitration or court equally among the parties involved. If, for any dispute or claim to which this action without first attempting to resolve the matter through mediation, or (ii) mediate after a request has been made, then that party shall not be entitl otherwise be available to that party in any such action. THIS MEDIATION PARBITRATION PROVISION IS INITIALED. Exclusions from this mediation a ARBITRATION OF DISPUTES:  Owner and Broker agree that any dispute or claim in Law or equity arisin resulting transaction, which is not settled through mediation, shall be arbitrator shall be a retired judge or justice, or an attorney with at experience, unless the parties mutually agree to a different arbitrator. The accordance with Code of Civil Procedure §1283.05. In all other respaces	action. Mediation fees, if any, paragraph applies, any party (i before commencement of an action of the control	shall be divided of commences at action, refuses to the first of they would be a commenced at a commence at a comm
	Arbitration Act. Exclusions from this arbitration agreement are specified in "NOTICE: BY INITIALING IN THE SPACE BELOW YOU ARE AGROUT OF THE MATTERS INCLUDED IN THE 'ARBITRATION OF NEUTRAL ARBITRATION AS PROVIDED BY CALIFORNIA LAW ANI MIGHT POSSESS TO HAVE THE DISPUTE LITIGATED IN A COURT SPACE BELOW YOU ARE GIVING UP YOUR JUDICIAL RIGHTS THOSE RIGHTS ARE SPECIFICALLY INCLUDED IN THE 'ARBITRAREFUSE TO SUBMIT TO ARBITRATION AFTER AGREEING COMPELLED TO ARBITRATE UNDER THE AUTHORITY OF THE CAYOUR AGREEMENT TO THIS ARBITRATION PROVISION IS VOLUM "WE HAVE READ AND UNDERSTAND THE FOREGOING AND OUT OF THE MATTERS INCLUDED IN THE 'ARBITRATION OF ARBITRATION."	to arbitrate shall be governed paragraph 18C. REEING TO HAVE ANY DISF DISPUTES' PROVISION O YOU ARE GIVING UP ANY TO DISCOVERY AND APP TION OF DISPUTES' PROVISION, YALIFORNIA CODE OF CIVIL TARY."  AGREE TO SUBMIT DISPUTES' PROVISION	DECIDED BY RIGHTS YOU ALING IN THE EAL, UNLESS ISION, IF YOU OU MAY BE PROCEDURE.
	Owner's Initials/ /	Broker's Initials	
	ADDITIONAL MEDIATION AND ARBITRATION TERMS: The following ma arbitration: (i) a judicial or non-judicial foreclosure or other action or pro or installment land sale contract as defined in Civil Code §2985; (ii) a enforcement of a mechanic's lien; and (iv) any matter that is within the bankruptcy court. The filing of a court action to enable the recording attachment, receivership, injunction, or other provisional remedies, shall	ceeding to enforce a deed of the unlawful detainer action; (in a jurisdiction of a probate, so of a protice of pending action	trust, mortgage ii) the filing or small claims or

mediation and arbitration provisions.

Owner's Initials ( Reviewed by



+/- vacant 1.77 acres deemed excess proper Property Address: Cloverdale, CA	ty currently zon	ed Public Institution	Date:		200000
19. ENTIRE CONTRACT: All prior discussions, negotiation this Listing Agreement are superseded by this Listing exclusive expression of their agreement, and may not oral agreement. If any provision of this Agreement is higiven full force and effect. This Listing Agreement an facsimile, may be executed in counterparts. 20. OWNERSHIP, TITLE AND AUTHORITY: Owner warmentities have title to the Property, and (iii) Owner has the Exceptions to ownership, title and authority are as follows:	ng Agreement, t be contradicted eld to be ineffed d any supplements that: (i) Contract that:	which constitutes the ed by evidence of any ective or invalid, the remember, addendum, or modern, addendum, or modern is the owner of the execute this Listing.	entire contract a prior agreement of aining provisions diffication, including the Property; (ii) in Agreement and to	nd a complete are contemporaneous will nevertheless by any photocopy one other persons of the Proportion of the Proporti	nd us be or
By signing below, Owner acknowledges that Owner has Listing Agreement and any attached schedule of competents.	ensation.			to the terms of thi	s
Owner North Coast Railroad Authority (NCRA)					-
By Mitch Stran	Titlo	Garage Lie	On some orban		_
By Mitch Stogn Address H19 Tulmag Rd, Suite M Tolophone 700 142 3 222 5 722463 2	rine	City LIVIA	State C	07 05UG	_
Telephone 707 463-3280 Fax 707 463-3	283 Email	ncra. hiedy	@ shcale	shall net	_0
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Dateat	7				
Ву	Titlo				
Address	nue	City	Ctata		
TelephoneFax	Email	City	State	ZIP	_
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Owner					-
Ву	Title				-
Address		City	State	Zin	ш,
AddressFax	Email		Olale	Zip	-
					-
Real Estate Broker (Firm) Guillon Real Estate Group			BRE Lic. # 02004	1314	
By (Agent)		Marc Guillon BRE L			100
Address 1200 Mt Diablo Blvd Suite 109		City Walnut Creek	State CA	Zip 94596	-
Telephone (415)987-7544 Fax (925)891-0421	Email	marc@guillonrealesta	tegroup.com		-

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Reviewed by Date



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