

1 **RESOLUTION**

2 **of the**

3 **Board of Directors**

4 **of**

5 **NORTH COAST RAILROAD AUTHORITY**

6 Resolution No. 2018-08

7 **IN THE MATTER OF:**

8 Resolution No. 2018-08
9 Approving 2018-2019 Draft
10 Agency Budget

11 **WHEREAS**, NORTH COAST RAILROAD AUTHORITY (“NCRA”) has prepared and
12 reviewed a Draft Fiscal Year 2018-2019 Agency Budget;

13 **NOW THEREFORE BE IT RESOLVED BY THE BOARD OF DIRECTORS OF**
14 **THE NORTH COAST RAILROAD AUTHORITY** as follows:

- 15 1. The FY 2018-2019 Draft Agency Budget attached hereto as Exhibit “A” and incorporated
16 herein by this reference, is adopted by NCRA as its 2018-2019 Draft Budget for the
17 Agency.
18

19 Introduced and adopted this 13th day of June, 2018, at a regular meeting of the Board of
20 Directors of North Coast Railroad Authority by the following vote:

21 **AYES:**

22 **NOES:**

23 **ABSENT:**

24 _____
25 NCRA Chairman Wagenet

26 **ATTEST:**

27 _____
Executive Director NCRA

| A | B | C | D | E | F | G | H |
|----|-----------|---------------------------------|-----------|------------|------------|-----------|---------------|
| 1 | | North Coast Railroad Authority | | | | | |
| 2 | | 2018-2019 Draft Budget | | | | | |
| 3 | | Agency/Admin | | | | | |
| 4 | | | | | | | |
| 5 | | | | 4/30/2018 | Cash Basis | 4/30/2018 | Accrual Basis |
| 6 | | | | Actual | | | |
| 7 | | | Budgeted | Cash Basis | Requested | Accrual | Requested |
| 8 | | | 2017-2018 | 2017-2018 | 2018-2019 | 2017-2018 | 2018-2019 |
| 40 | Expenses: | | | | | | |
| 41 | | Salaries and Benefits | | | | | |
| 42 | | | | | | | |
| 43 | 50101 | Permanent Positions | 165,000 | 124,984 | 144,200 | 124,984 | 144,200 |
| 44 | 50102 | Holiday Pay | 7,120 | 5,914 | 7,100 | 5,914 | 7,100 |
| 45 | 50104 | Sick Leave | 2,500 | 335 | 400 | 335 | 400 |
| 46 | 50103 | Vacation Taken | 500 | 296 | 300 | 7,051 | 300 |
| 47 | 50106 | Other Compensatory Leave | - | 503 | - | 503 | - |
| 48 | 50111 | Extra Help | - | - | - | - | - |
| 53 | 50117 | Vacation Payout | - | 6,755 | - | - | - |
| 54 | 50201 | CalPERS Retirement | 40,000 | 18,246 | 21,895 | 18,246 | 21,895 |
| 55 | 50205 | FICA | 2,400 | 2,012 | 2,414 | 2,012 | 2,414 |
| 56 | 50301 | Health Insurance | 20,250 | 17,123 | 20,548 | 17,123 | 20,548 |
| 57 | 50401 | Workers Comp (SDRMA) | 830 | - | 500 | - | 500 |
| 58 | 50752 | County Retirement - Local Bds | 20,000 | 16,786 | 20,143 | - | - |
| 59 | | | | | | | |
| 60 | | Total Salaries and Benefits | 258,600 | 192,954 | 217,500 | 176,168 | 197,357 |
| 61 | | | | | | | |
| 62 | | Services and Supplies | | | | | |
| 63 | | | | | | | |
| 64 | 50121 | Communications | 7,500 | 4,988 | 5,986 | 5,529 | 6,635 |
| 65 | 51041 | Insurance - General Liability | 26,500 | 23,095 | 26,425 | 21,572 | 26,425 |
| 66 | 51061 | Maintenance - Equipment | - | - | - | - | - |
| 67 | 51070 | Maintenance - Bldg/Imp | 10,000 | 4,454 | 8,750 | 8,752 | 8,750 |
| 68 | 51072 | Weed Abatement | 4,250 | 6,096 | 7,315 | 4,038 | 4,846 |
| 69 | 51206 | Accounting/Audit Services | 61,000 | 43,310 | 55,000 | 45,486 | 55,000 |
| 70 | 51207 | Fiscal Accounting | 35,500 | 30,169 | 35,500 | 16,919 | 35,500 |
| 71 | 51212 | Legal Services | 335,288 | 314,288 | 75,000 | 144,986 | 75,000 |
| 72 | 51213 | Contract Services | 41,800 | 20,317 | 25,200 | 34,492 | 25,200 |
| 73 | 51215 | Administration Costs (Stipends) | - | - | - | - | - |

| | A | B | C | D | E | F | G | H |
|-----|-------|---------------------------------------|--------------------------------|----------------|------------------|----------------|------------------|----------------|
| 1 | | | North Coast Railroad Authority | | | | | |
| 2 | | | 2018-2019 Draft Budget | | | | | |
| 3 | | | Agency/Admin | | | | | |
| 4 | | | | | | | | |
| 5 | | | | | 4/30/2018 | Cash Basis | 4/30/2018 | Accrual Basis |
| 6 | | | | | Actual | | | |
| 7 | | | | Budgeted | Cash Basis | Requested | Accrual | Requested |
| 8 | | | | 2017-2018 | 2017-2018 | 2018-2019 | 2017-2018 | 2018-2019 |
| 74 | 51244 | Permits | | 100 | - | - | 840 | - |
| 75 | 51249 | Professional/Special Services | | - | - | - | 360 | - |
| 76 | 51251 | Data Processing Services | | 500 | 549 | 500 | 594 | 500 |
| 77 | 51301 | Public/Legal Notice | | 200 | - | - | - | - |
| 78 | 51421 | Rents/Leases - Buildings/Improvements | | 12,000 | 10,559 | 12,300 | 10,559 | 12,300 |
| 79 | 51601 | Training-In-Service | | - | - | - | - | - |
| 80 | 51602 | Travel Expense | | 600 | 551 | 600 | 1,817 | 600 |
| 81 | 51605 | Private Car Expense | | 1,750 | 3,382 | 4,000 | 2,115 | 4,000 |
| 82 | 51801 | Property Management Fees | | 10,000 | 17,400 | 6,600 | 18,121 | 6,600 |
| 83 | 51803 | Management fees | | - | - | - | - | - |
| 84 | 51911 | Mail Services | | - | 69 | - | - | - |
| 85 | 51919 | EFSS Charges - Sonoma Co Charges | | - | 540 | - | - | - |
| 87 | 51928 | Unclaimable EFS | | - | 10 | - | - | - |
| 88 | 52031 | Food | | 1,250 | 1,196 | 1,250 | 1,196 | 1,250 |
| 89 | 52091 | Memberships | | 1,240 | 1,299 | 1,300 | 1,299 | 1,300 |
| 90 | 52101 | Miscellaneous | | - | 59 | 100 | 819 | 1,000 |
| 92 | 52111 | Office Expense | | 3,125 | 3,530 | 4,235 | 3,515 | 4,235 |
| 93 | 52114 | Postage | | 900 | 794 | 950 | 913 | 950 |
| 94 | 52115 | Books/Periodicals | | - | - | - | - | - |
| 95 | 52118 | Printing Services | | - | 170 | - | 170 | - |
| 96 | 52143 | Software | | 2,750 | 2,184 | 2,750 | 2,553 | 2,750 |
| 97 | 52191 | Utilities | | 9,600 | 7,753 | 9,500 | 9,782 | 9,500 |
| 99 | | Total Services & Supplies | | 565,853 | 496,763 | 283,261 | 336,426 | 282,340 |
| 100 | | | | | | | | |
| 101 | | Other Sources | | | | | | |
| 103 | 47003 | Gain on Asset Disposal | | | 1,189,000 | | 1,189,000 | |
| 104 | 48008 | Settlement Proceeds | | | - | | - | |
| 105 | 47103 | Transfers-In from Property Fund | | 93,500 | 53,882 | 52,200 | 53,882 | 52,200 |
| 106 | | Total Other Sources | | 93,500 | 1,242,882 | 52,200 | 1,242,882 | 52,200 |

| | A | B | C | D | E | F | G | H |
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North Coast Railroad Authority

2018-2019 Draft Budget

Agency/Admin

| | Budgeted 2017-2018 | Cash Basis Actual 4/30/2018 | Cash Basis Requested 2018-2019 | Accrual 2017-2018 | Accrual Basis Requested 2018-2019 | | | |
|-----|---|-----------------------------------|--------------------------------------|----------------------|---|--|--|--|
| 109 | 553,712 | 553,712 | - | - | - | | | |
| 110 | 53104 Interest | - | - | 124,660 | 164,800 | | | |
| 111 | 53103 Interest-LT Debt | - | - | 7,233 | 8,700 | | | |
| 112 | 53301 Taxes/Assessments | 250 | 1,100 | 1,100 | 1,100 | | | |
| 113 | 53402 Depreciation | - | - | 1,080,193 | 1,080,193 | | | |
| 116 | Total Other Charges | 553,962 | 1,100 | 1,213,186 | 1,254,793 | | | |
| 119 | Total Expenses | 1,378,415 | 1,243,429 | 501,861 | 1,725,780 | | | |
| 121 | Total Revenue and Other Sources | 417,920 | 1,575,380 | 379,680 | 409,680 | | | |
| 122 | Total Expenses and Other Charges | 1,378,415 | 1,243,429 | 501,861 | 1,734,491 | | | |
| 123 | Excess (Deficit) | (960,495) | 331,951 | (122,181) | (1,324,811) | | | |
| 125 | Total Expenses less Depreciation | 1,378,415 | 1,243,429 | 501,861 | 654,298 | | | |
| 126 | Excess (Deficit) Excluding Depr | (960,495) | 331,951 | (122,181) | (244,618) | | | |
| 128 | Prepared for Board Approval June 13, 2018 | | | | | | | |