



North Coast Railroad Authority
419 Talmage Road, Suite M
Ukiah, Ca 95482

NORTH COAST RAILROAD AUTHORITY (NCRA) Board of Directors Meeting

Healdsburg City Council Chambers
401 Grove Street, Healdsburg, Ca.
Sonoma County
Monday, October 14, 2019 - 10:30 a.m.

DRAFT MINUTES

A. CALL TO ORDER

Chair Marks called the meeting to order at 10:30 a.m.

B. ROLL CALL

Directors Present: Gore, Hagele, Connolly, Campbell, Hart, Chair Marks

Directors Absent: Fennell, McCowen, Haschak

Others Present: Executive Director, Mitch Stogner, Legal Counsel, Elizabeth Coleman, and Recording Secretary, Hiedy Torres

C. AGENDA APPROVAL

Upon Motion by Director Connolly, seconded by Director Gore the Agenda was unanimously approved as presented.

D. PUBLIC COMMENT

Paul Downing – Mr. Downing said that the spur track in Healdsburg should have signs posted stating that a double track is located there.

Directors McCowen and Haschak joined the meeting at 10:38a.m.

E. CONDUCT OF BUSINESS

- 1.** Discussion and Possible Action Regarding Update on Competitive Bid Activity for Ukiah Depot

Upon Motion by Director Hart, seconded by Director McCowen the Board unanimously approved Contract with Munselle Engineering to complete tasks as required for public bidding procedures. Director Hart also requested a timeline for completion of tasks be included as follows:

- Dec. 9, 2019 – Update and confirmation that Munselle has completed engineering tasks;
- Jan. 3, 2019 – Construction bid be distributed publicly;
- Feb. 10, 2019 – Update regarding public bid procedure;
- Mar. 9, 2019 – Award construction bid at the March 2019 Board meeting.

Motion Carried:

AYES: 8- Gore, Haschak, Hagele, Connolly, Campbell, Hart, McCowen, Chair Marks

NOES: 0

ABSENT: 1- Fennell

ABSTAIN: 0

2. Discussion and Possible Action Regarding Approval of Resolution 2019-13 Establishing Account 74105 for State Funding; Approval of Resolution 2019-14 Establishing Budget for Fund 74105; and Approval of Resolution 2019-15 Revising the Agency Budget September 30, 2019 through October 1, 2020

Upon Motion by Director McCowen, seconded by Director Haschak the Board unanimously approved Resolution 2019-13 Establishing Account 74105 for State Funding.

Motion Carried:

AYES: 8- Gore, Haschak, Hagele, Connolly, Campbell, Hart, McCowen, Chair Marks

NOES: 0

ABSENT: 1- Fennell

ABSTAIN: 0

Upon Motion by Director McCowen, seconded by Director Hagele the Board unanimously approved Resolution 2019-14 Establishing Budget for Fund 74105.

Motion Carried:

AYES: 8- Gore, Haschak, Hagele, Connolly, Campbell, Hart, McCowen, Chair Marks

NOES: 0

ABSENT: 1- Fennell

ABSTAIN: 0

Upon Motion by Director McCowen, seconded by Director Hagele the Board unanimously approved Resolution 2019-15 Revising the Agency Budget September 30, 2019 through October 1, 2020.

Motion Carried:

AYES: 8- Gore, Haschak, Hagele, Connolly, Campbell, Hart, McCowen, Chair Marks

NOES: 0

ABSENT: 1- Fennell

ABSTAIN: 0

3. Discussion and Possible Action Regarding Resolution Reappointing City Representative to NCRA Board

Upon Motion by Director Haschak, seconded by Director McCowen the Board unanimously approved reappointment of David Hagele as City Representative to NCRA Board.

Motion Carried:

AYES: 8- Gore, Haschak, Hagele, Connolly, Campbell, Hart, McCowen, Chair Marks

NOES: 0

ABSENT: 1- Fennell

ABSTAIN: 0

4. Discussion and Possible Action Regarding City of Ukiah Request to Designate Ukiah Rail Trail as Park Use

Upon Motion by Director McCowen, seconded by Director Haschak the Board directed staff to work with the City of Ukiah to create a Resolution and/or Amendment to the License Agreement and to return to the Board for further consideration and possible approval.

Public Comment:

Paul Downing – Mr. Downing said that he wants to be sure that the Ukiah portion of the line gets railbanked in case train service resumes in the future.

Motion Carried:

AYES: 8- Gore, Haschak, Hagele, Connolly, Campbell, Hart, McCowen, Chair Marks

NOES: 0

ABSENT: 1- Fennell

ABSTAIN: 0

F. CONSENT CALENDAR

1. Approval of Minutes – Regular Board Meeting – August 14, 2019
2. Approval of Minutes – Special Board Meeting July 29, 2019
3. Approval of NCRA Financial Statements – August and September 2019
4. Approval of Warrants Issued – August and September 2019
5. Approval of Cal Card Statement – August and September 2019

Upon Motion by Director Haschak, seconded by Director Gore the Board unanimously approved Agenda Items F.1 through F.5 as presented.

Director McCowen asked that the Minutes reflect that no property management report has been received for several months.

Motion Carried:

AYES: 8- Gore, Haschak, Hagele, Connolly, Campbell, Hart, McCowen, Chair Marks

NOES: 0

ABSENT: 1- Fennell

ABSTAIN: 0

G. STAFF REPORT – Mitch Stogner – Executive Director

Mr. Stogner said that the November 2019 meeting falls on Veterans Day and asked how the Board would like to address this scheduling conflict.

Upon Motion by Director Hart, seconded by Director Gore the Board unanimously approved the cancellation of the November 2019 meeting.

Motion Carried:

AYES: 8- Gore, Haschak, Hagele, Connolly, Campbell, Hart, McCowen, Chair Marks

NOES: 0

ABSENT: 1- Fennell

ABSTAIN: 0

H. MATTERS FROM THE BOARD

Director Gore – Dir. Gore said that there have been recent discussions about SMART extending service north and reported that funding is in place to extend SMART service north from airport Blvd. to Windsor. He also said that the complications and expense to extend service to Cloverdale have not been settled, but that a hiking/biking trail to Cloverdale should still be actively pursued while SMART seeks the funding needed for commuter service to Cloverdale.

Director Connolly- Dir. Connolly said that he and Dir. Campbell had the opportunity to tour the Humboldt County right-of-way and had a very productive site visit as well as discussions with local elected officials and local trail advocates.

Director Marks- Dir. Marks reported that the Humboldt Bay Harbor Recreation and Conservation District would be conducting the first dredging of the area adjacent to Woodley Island in over a decade.

The Board convened to Closed Session at 11:56 a.m.

I. CLOSED SESSION

1. CONFERENCE WITH LEGAL COUNSEL REGARDING EXISTING LITIGATION

- a.** M.C.M. Construction v. N.C.R.A.
Mendocino County Sup. Ct. Case No. 19-73209
Pursuant to Government Code Section 54956.9(a)

J. ANNOUNCEMENT OUT OF CLOSED SESSION

The Board reconvened to Open Session at 12:43 p.m.

The Board met in Closed Session regarding M.C.M. Construction and direction was given to Legal Counsel.

K. ANNOUNCEMENT OF NEXT MEETING

Regular Board of Directors Meeting
Monday, December 9, 2019 - 10:30 a.m.
Novato Sanitary District
500 Davidson Street, Novato, CA
Marin County

L. ADJOURNMENT

Chair Marks adjourned the meeting at 12:44 p.m.

